



## CHECKLIST FOR FAMILY REUNIFICATION (*Ricongiungimento Familiare/RF*) (D - NATIONAL VISA) – Italian Spouses (no visa fee)

**APPLICANT MUST APPLY IN PERSON** - No stapling of documents - Screenshots or photos are inadmissible.  
Original & 1 copy (originals and/or certified copies will be returned)

1.	<input type="checkbox"/>	<b>VISA APPLICATION</b> , duly filled out in English and signed by the applicant.
2.	<input type="checkbox"/>	<b>ONE BIOMETRIC COLOUR PASSPORT PHOTO</b> (not older than 6 months) (35 mm x 45 mm), on white background, full face and front view, in colour. Scanned or photocopied photos will not be accepted.
3.	<input type="checkbox"/>	<b>PASSPORT</b> – Original & One copy of biometric page Valid for a period of <i>at least 3 months</i> after the applicant's last day of stay in the Schengen area and not older than 10 years. <b>Please ensure that the passport is signed and has 2 facing blank pages to affix visa</b>
4.	<input type="checkbox"/>	For non-Kenyans: <b>KENYAN ID – EVIDENCE OF LEGAL RESIDENCE</b> Kenyan resident permit; Permanent Residence; Student pass ( <i>must provide official University's letter confirming course attended</i> ); re-entry stamp in passport. ☞ <i>The validity of the permit must exceed the planned stay in the Member States by at least 3 months.</i> ☞ <i>Visitor's pass stamp on passport will not be accepted</i>
5.	<input type="checkbox"/>	<b>PROOF OF RELATIONSHIP (DULY LEGALISED)</b> ▪ Marriage/civil partnership/birth certificate (original plus one photocopy). Please note: a. Marriage/civil partnership certificates older than 6 months will NOT be accepted; b. Certificates issued by a foreign authority other than Kenya, MUST be translated in English or Italian and legalised by the Italian Consular Office of the issuing Country OR by the Consular Authority in Kenya; c. Certificates issued by one of the Schengen countries will be accepted only if multilingual, otherwise please refer to note "b" <b>If applying for permanent residency in Italy through marriage to an Italian citizen, is necessary to register the marriage at the Consulate General of Italy before applying for the visa</b>
6.	<input type="checkbox"/>	<b>PROOF OF ACCOMMODATION PROVIDED BY HOST IN ITALY</b> Signed invitation letter from the spouse in Italy & filled form " <i>2024 Dichiarazione Alloggio Garanzia - Proof of Sponsorship</i> " & copy of ID/Passport. The signature of the host must be matching the one on the ID or Passport
7.	<input type="checkbox"/>	<b>TRAVEL DOCUMENTATION</b> <b>One-Way Trip flight</b> booking - with PNR - issued by a dependable Travel Agent or Airline - indicating the applicant's full name as per passport, departure cities and destination.
<b>Please note that "<i>Dichiarazione Sostitutiva</i>" ("Substitute Certification Declaration"), by the family member residing in Italy is not accepted</b>		

**IMPORTANT NOTE:** Submission of **FALSE/COUNTERFEITED** documentation will automatically lead to a **VISA REFUSAL** and report will be filed immediately to the relevant Kenyan and/or Italian authorities.

### IMPORTANT NOTES:

- Please *verify the accuracy of the visa sticker* and communicate any discrepancies/corrections within 5 working days. (Passport number, your full name, visa's start date, validity time and entries)
- Note that the visa's validity is based on the travel plans specified in the application's documentation (at the Embassy's Officials discretion).

I, the applicant, declare that I have been advised by VFS staff about any incomplete / incorrect documentation regarding my Visa application and that I received back all my original documents, which I had showcased as evidence to the VFS staff.

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of VFS staff accepting the application: \_\_\_\_\_